

Giving a good Presentation

Reminder about deadlines

- **6 December**

Ready to give a preview of your project
(background, main objectives, biggest challenge)

- **17 January**

Submit a written report (**Introduction:**
background, subject's importance, objectives

Paragraph: summary of what has been done

Paragraph: what remains to be done)

PRONUNCIATION BATTLE

- Medication
- Ingredient
- Tablet
- Pill
- Mixed
- Binding agent
- Equipment

- stainless steel
- contaminate
- granulation
- coating solution
- quality testing
- spraying operation
- filling

- packaging process
- separated
- essential
- steel discs
- full capacity
- bottle filling
- precise weight

Ask your partner:

- Have you given a talk in English before?
- What is important?
- What should you avoid?

What makes a good introduction?

What you say...

Can you put the steps in a logical order?

- outlining the objectives of the talk
- giving definitions and examples to illustrate the topic
- identifying a specific problem / question
- connecting with your audience
- announcing the general topic of your presentation
- justifying the importance of your topic

For example...

connecting with your audience

announcing the general topic of your presentation

justifying the importance of your topic

giving definitions and examples to illustrate your topic

identifying a specific problem/ question related to your topic

outlining the objectives of your talk

connecting with your audience

Good morning, how are you all today?

announcing the general topic of your presentation

Today, we are going to tell you about the project we have worked on this year. Our main objective was...

justifying the importance of your topic

There are currently several drugs on the market for this indication but none targets children specifically.

giving definitions and examples to illustrate the topic

What do I mean about...? What is...?

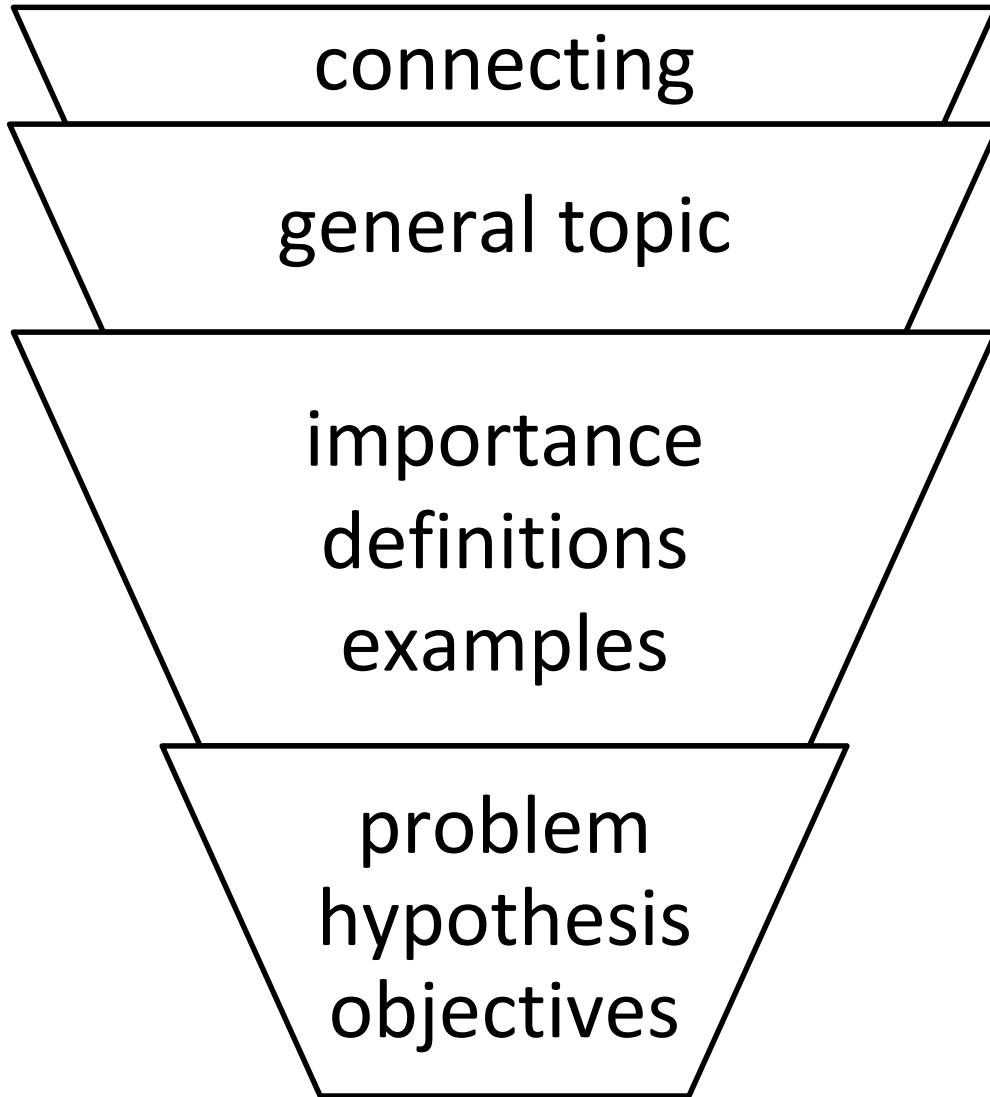
identifying a specific issue / problem /question related to your talk

One of the biggest challenges of this project was... What was particularly challenging...

giving an outline of your presentation

now as we only have about five minutes I won't be able to go into a lot of detail and unfortunately we won't be able to investigate all ... I'll give you a useful overview ofso firstly I'd like to tell you a little more about, secondly, we'll be looking at and then...

a good introduction



general



specific

How you say it...

- How can you make your message clear?
- Visuals
- Non-verbals...
- Voice
 - Chunking
 - Intonation
 - Stress

1. Where would you pause?
 - segment information, word groups, slow down
2. Where would your voice go up? and down?
incomplete, uncertain, open
finished, certain, closed
3. Which words would you stress?
 - key words, surprising words, important information

Signposting

- the expressions that help your listener to follow your talk and your visual aids...



as I said earlier...



first we're going to look at...

Watch this extract

Unit 4D Speaking
4.7 Extract 2

Pick up useful phrases to

Refer to a slide	
Indicate you want to move on	
Move between slides	
Refer to specific points in slides	

Pick up useful phrases to

Refer to a slide	As we can see from this first slide/ If we look at this third slide
Indicate you want to move on	Is it okay to move on ? /Ok, moving on
Move between slides	Moving on to the second slide/ I'd now like to move on to the next slide
Refer to specific points in slides	I just want to look at/ Looking at this first category /So I want to look at these one by one in a bit more detail/ Let's look at the first point

More signposting...

What expressions do you have for each of these functions?

starting out

transitioning

giving examples

contrasting and comparing

referring to visuals

explaining / recapping

concluding

STARTING OUT	Our topic today is...	First of all,...
	What we are going to focus on in this presentation is....	XX are what I want to focus on in this presentation
	As most of you know, X is a major problem for...	So what do we know about...?
	There are two key questions that we need to address...	You may know that... but what you might not know is that...
	I'd like to begin by discussing X	
TRANSITIONS	Let's turn now to...	So what's the logical next step here?
	With this is mind, let's move on now to...	I'd like now to look at X in more detail
REFERRING TO VISUALS	If you look at the figure on the right of the slide you will note....	On the next slide, you will notice that...
	Here, on the slide, you can see...	
GIVING EXAMPLES	Now, to give you an example...	One example of this could be...
	In other words...	To illustrate this point...
RECAPPING EXPLAINING	As I've just mentioned...	What particularly interests me is...
	Let's consider this point in more detail...	So how can we explain this...?
COMPARING CONTRASTING	These results, however, tell a very different story	If we compare these two images we see that...
	Here, in this area you can see... whereas here you can see...	So how do the two methods compare?
		In contrast...
CONCLUDING	To conclude...	One final question that is worth raising is that...
	I'd like to round up by giving...	So, if you have any questions I'd be happy to answer them.

Choose a topic you will speak about for 2-3 minutes

- Lay the *signposting* cards and the *questions and answers* cards on the table
- Each person should take 3 of each
- Prepare to speak for 2 minutes continuously on one of the topics shown.
- You get points for using your signposting expressions well.
- Your colleagues get points for asking good questions.
- See if you can test out all of the expressions on the cards.

TOPICS

COVID 19	Confinement	Vaccines
A project you have worked on before	Malaria	Manufacturing drugs
Quality assurance	Finding the right formulation	Drug developing

Time to give structured talks!

- Moderators need to keep track of structuring phrases used
- 1 pt per phrase used accurately
- 1 pt for good question

QUIZLET LIVE

Wait for the QR code or connect to [Quizlet.com](https://quizlet.com)

Language Work

- Fermentors

Study the information about fermentors to be able to complete the sentences and answer the questions on your worksheet.

HOMework

- Watch the 2nd signposting extract (folder on FM, MODULE 2) and complete the transcript.
- Add useful sentences to the table on your worksheet.