

Cvs: some useful technical terms and tips

Qualifications

France	Great Britain	United States
Lycée	Secondary school	High school
Baccalauréat	French equivalent to A-levels in (subjects)	French equivalent to high school diploma
avec mention	with honours	with honors
Université	University	
Licence	BSc / Bachelor's degree / Three-year university degree in (subject)	
Master	MSc / Master's degree or Post graduate diploma in (subject)	
stage	placement	internship
stagiaire	trainee	intern
maître de stage	placement supervisor	

Professional experience

- When possible give the full name of the company, institution or association you worked for and not just the acronym. In this way, an English person can get some idea of what the company does.

amélioration: improvement (My task was to improve communication within the department.)

élaboration: development, elaboration (I was in charge of developing ...)

mise en place: I was responsible for installing, setting up ...

mise en marche: I was in charge of implementing, starting up ...

mise en oeuvre: implementation, the starting up of ...

mise à jour: updating, the updating of ...

mise au point: perfecting, adjusting

réalisation: production, creation, development